



Arrival & Dismissal, Fall 2023

Arrival:

Please see our [parking lot overhead view here](#) for a view of traffic flow and "safe zones" in our parking lot.

For security purposes, only the main entrance doors of the school are to be used. Please do not use any other doors to enter the building.

The main entrance of the school is located in the back right corner of the small parking lot. It is a double set of white doors.

The doors will unlock at 3:50 for the earlier session, and 6:50 for the later session.

Grades 1st and 2nd: Children must be walked to the classroom by an adult.

Grades 3rd – 8th: Children may walk to the classroom.

Dismissal:

Due to the size of our program, we follow a staggered dismissal schedule for grades 1st through 5th as follows:

Dismissal for 1st through 5th grades -

5:05: 1st & 2nd grades are dismissed **Please see special instructions below.

5:10: 3rd & 4th grades are dismissed

5:15: 5th grade is dismissed

Parents for 3rd-5th graders may wait at the front doors of the school or in the foyer at dismissal.

Dismissal for 6th, 7th, and 8th grades -

8:15: 6th, 7th, 8th grades are dismissed

Parents for 6th-8th grades may wait in the parking lot for students. Students should remain in the safety zones as shown in the [overhead view](#) and wait for pick up.

***Dismissal for 1st and 2nd grades -*

The doors will be reopened at 5:00, at which time parents may come into the main foyer of the school. At 5:05 an announcement will be made, and you are the welcomed to go your child's classroom. We ask that you form a line at the classroom door. The teacher will ask each of you to sign out your child. *If you plan to allow other adults (grandparents, siblings over 18, etc.) to sign out your child at any point, you will need to fill the form out here.

For all - Please exit through the main entrance of the school only.